



TAMU Leadership Experience Application Information

The TAMU Leadership Experience Program will be held once a month from September through May. Listed below are the expectations, eligibility, selection criteria, and important dates for the program.

Purpose of this Leadership program – provides participants with knowledge, skills, tools and connections to effectively lead people and organizations at Texas A&M International University.

Expectations of Leadership Participants – The following are expected of all Leadership participants and are required for graduation.

1. Attend and actively participate in all sessions of the Leadership program. If a participant does not attend more than 2 sessions, he/she will be removed from the program.
2. Obtain support of supervisor and college or division head.
3. Complete all pre-work, homework and final project assignments.
4. Participate in the evaluation of the Leadership program and provide information regarding how you integrate the concepts and skills learned into your daily practice after completing the program.

Eligibility Criteria – To be eligible for the leadership program you must:

1. Be a budgeted, benefits-eligible Texas A&M International University faculty and administrative/ or classified staff.
2. Classified Staff and Administrative Staff must be employed with TAMU for 1 year. Faculty must be employed for 1 academic year.
3. Obtain supervisor's commitment and approval on application.

Selection Criteria – Applications will be evaluated, and participants selected, based on the following criteria:

1. Strength of applicant's statement of interest
2. Supervisor's letter of support
3. Diversity of cohort

Leadership applications will be specifically evaluated based on the following:

1. Value – The extent to which participation has the potential to add value to the applicant's own job, department, division, and Texas A&M International University as described in applicant's statement of interest and the supervisor's letter of support
2. Motivation – The applicant's demonstrated interest and motivation to attend as described in his or her statement of interest
3. Quality – Quality of the applicant's written statement of interest as demonstrated by:
 - a. Content – thoroughly addresses all the items listed in Application Process Instructions
 - b. Spelling and grammar
 - c. Writing style – professional, easy to read and understand
4. Relevance – The program's relevance to the applicant's current and potential future positions as described in his or her statement of interest and the supervisor's letter of support
5. Leadership Experience (including but not limited to TAMU) – Description of the length of time and scope of leadership responsibilities to include organizational leadership, group or team leadership, and supervision.
6. Supervisor's Support – The supervisor indicates strong support for the applicant based on his or her letter of support

Important Dates

- **July 13, 2018** – Last day to submit application materials.
- **July 2018** – Selected participants will receive invitation to participate.
- **August 2018**– Last day selected participants can confirm their acceptance.
- **September 28, 2018 (Tentative)** – TAMIU Leadership Experience program begins.
- **May 2019** – TAMIU Leadership Experience program graduation ceremony at TAMIU Enrichment Day.

Application Process

1. Determine if you are eligible for participation in the leadership program by reviewing the eligibility criteria.
2. Complete and gather your application materials:
 - a. Completed application form signed by you and your supervisor.
 - b. Your written statement of interest that includes:
 - i. A description of your current and past leadership experience (various roles, number of years, significant accomplishments) and/or your future leadership aspirations
 - ii. A description of how your participation in the TAMIU Leadership Experience program will add value to your department, division or college, and the University.
 - iii. Any other relevant information you would like us to consider
 - c. Your supervisor's letter of support that includes:
 - i. A recommendation for your participation.
 - ii. A description of how your participation will add value to the department, college or division, and the University
 - iii. Anything else he or she would like us to consider.
3. Send your completed application packet electronically via email to leadership@tamiu.edu so that it is received no later than **July 13, 2018**.

Please send questions about the TAMIU Leadership Experience program and the application process via email to leadership@tamiu.edu or call (956) 326-2365.